

**Town of Sunset Beach
Monthly Council Work Session
August 21, 2012**

MINUTES

Members Present: Mayor Richard Cerrato, Mayor Pro-Tem Lou DeVita, Councilman Wilson Sherrill, Councilwoman Karen Joseph, Councilman Mike Williams, and Councilwoman Carol Scott.

Members absent: None

Attorney & Staff Present: Gary Parker, Town Administrator; Donna Rogers, Finance Director; Dustin Graham, Public Works Director; Sandy Wood, Chief Building Inspector, and Lisa Anglin, Town Clerk.

Interview ABC Board Member Candidates

MAYOR PRO-TEM DEVITA MADE A MOTION TO GO INTO CLOSED SESSION TO INTERVIEW THE ABC BOARD CANDIDATES. COUNCILWOMAN JOSEPH SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

The Council met for approximately 30 minutes and interviewed two (2) candidates.

COUNCILMAN WILLIAMS MADE A MOTION TO RETURN TO OPEN SESSION. MAYOR PRO-TEM DEVITA SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Mayor Cerrato called the Work Session to order. Mayor Cerrato stated “Does any member of the Council have a conflict of interest or the appearance of a conflict of interest with regard to any item on the agenda, and if so, please state so at this time?” No one spoke.

Mayor Cerrato requested the following items be added to the September 10, 2012 Regular Meeting Agenda:

- Open Meetings for Jaguar’s Lair
- Public Records Request
- Budget Presentation
- Beach Patrol Evaluation
- Parking on the Beach

With no objections heard from Council, the items were added to the September 10, 2012 Regular Meeting Agenda.

Public Comments

Charles Nern 647 Oyster Bay Drive – Advised Council of the dedication and hard work by both the UDO Committee and the Planning Board with the development of the Draft UDO being presented to the Council today.

UDO Presentation from the Planning Board – Landin Holland

Leon August, Acting Planning Board Chairman, and Landin Holland, Planning Consultant, presented the Council with the Final Draft of the UDO for adoption consideration. Landin Holland reviewed the draft by Article and advised where changes were made. The Council requested Landin Holland to provide a UDO Administrator job description to Gary Parker for inclusion in the job description of the staff member that will be assuming the additional duties. The Council discussed developing a golf course zone for inclusion in the UDO to ensure that existing golf courses remain such, but agreed not to rezone the golf courses at this time. Landin Holland recommended the Council consider developing a Master Development Plan for the Town Corridor along Sunset Blvd. from Town Hall to the Intracoastal Waterway to ensure that development in this area is controlled in a manner that represents the desired appearance for the Town. The Council reached a consensus to add to the September 10, 2012 Regular Meeting Agenda:

- Consideration to Schedule a Public Hearing for the Draft UDO on October 1, 2012
- Consideration of Invoking a Moratorium on Development from Town Hall to the Intracoastal Waterway

Bike Path/Pedestrian Walkway Final Plan Review – Michael Norton

Michael Norton and the Council reviewed the Bike Path/Pedestrian Walkway plans which incorporated the changes made by Council during the May 15, 2012 Work Session. The plan includes designated lanes through Sea Trail from Old Georgetown Road to Shoreline Drive West. The plan then shows a share the roadway section from Shoreline Drive West to Shoreline Drive East. Gary Parker stated that he is in contact with NC DOT concerning the speed limit on Shoreline Drive West as it approaches Sunset Blvd. and the possible abandonment of Sunset Blvd. from the bridge entrance to the Intracoastal Waterway in order for the Town to assume ownership and responsibility of that section. The Council instructed Michael Norton to amend the plan to include widening and stripping the roadway by four (4) feet, where possible, on each side of Shoreline Drive East and Park Road for the designated pathway instead of the separate eight (8) feet pathway discussed earlier. The Council reached a consensus to add a Town Wide Speed Limit Reduction Discussion to the September 10, 2012 Regular Meeting Agenda.

Discussion Concerning Cape Side Community Street Lighting

The Council reviewed and discussed the request from the Cape Side Community for the Town to assume responsibility of the street lighting system within the community.

COUNCILWOMAN SCOTT MADE A MOTION TO ACCEPT THE RESPONSIBILITY OF THE STREET LIGHTING SYSTEM WITHIN THE CAPE SIDE COMMUNITY. COUNCILWOMAN JOSEPH SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Approval of Agreement with Brunswick County Concerning Sunset Ridge Community

Gary Parker advised that the Extraterritorial Jurisdiction (ETJ) boundary line within the villa sections of the Sunset Ridge Community divides the property into two (2) governmental jurisdictions. Brunswick County and Town Official have reached an agreement to allow the Town to provide zoning, subdivision and building inspection services for parcel #2420000103 and 2420000106.

COUNCILWOMAN SCOTT MADE A MOTION TO APPROVE THE AGREEMENT WITH BRUNSWICK COUNTY CONCERNING THE TOWN PROVIDING ZONING, SUBDIVISION AND BUILDING INSPECTION SERVICES TO THE SUNSET RIDGE COMMUNITY VILLAS SECTION WITHIN PARCEL #2420000103 AND 2420000106. COUNCILWOMAN JOSEPH SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Approval of a Town Wide Recycling Program

Mayor Pro-Tem DeVita advised that Waste Industries is offering the Town a discount rate of \$43.80 per parcel for recycling if 100 town residents sign up for the program. The Town will be responsible for enrolling town residents in the program, collecting the discounted fee and providing Waste Industries with a spreadsheet of the new customers. Waste Industries will then bill the Town for the annual service and provide each customer with a recycle bin. The enrollment period will be open until September 17th and the service will begin on October 1. Residents that signed up through Waste Industries earlier for \$77 are encouraged to enroll with the Town to get the lower rate. Waste Industries will be giving refunds. Currently this service is only being offered to single family residents as Waste Industries is not offering the program to multifamily units. The information will be distributed to the community points of contact, the website home page and by press release in the Brunswick Beacon.

MAYOR PRO-TEM DEVITA MADE A MOTION TO OFFER THE RECYCLING PROGRAM PROVIDED BY WASTE INDUSTRIES FOR \$43.80 PER PARCEL TO THE TOWN RESIDENTS. COUNCILWOMAN SCOTT SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Public Comments

Carol Santavicca 9109 Forest Drive – Advised that she is a member of the Planning Board and the UDO Committee and commented on the process followed by both the Board and Committee with developing the draft UDO presented.

Charles Nern 647 Oyster Bay Drive – Stated that the recycling program is a good program for the Town to offer the residents, commended the UDO Committee and the Planning Board for their dedication and hard work and thinks the bike path will be an asset to the Town residents.

MAYOR PRO-TEM DEVITA MADE A MOTION TO ADJOURN THE AUGUST 21, 2012 WORK SESSION. COUNCILWOMAN JOSEPH SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

TOWN OF SUNSET BEACH

Richard Cerrato, Mayor

Submitted by:

Lisa Anglin, Town Clerk

*The August 21, 2012 Work Session Minutes were approved during the September 10, 2012 Regular Meeting.